

DIRECTOR OF YOUTH MINISTRIES

Last Updated -- 1/27/2010

SUMMARY OF POSITION

We are seeking a person to provide leadership and spiritual guidance to the middle school and high school youth programs at Mount Hebron Presbyterian Church (MHPC). The individual selected for this position will lead the youth group programs and coordinate program activities throughout the year.

This person will work to establish meaningful relationships with the youth so that he or she can be a resource to them as they face the various trials and tasks of growing up to be responsible adults. This person will work with the minister and the Ministry of Nurture and Spiritual Growth to enhance, strengthen, and expand the youth groups and to ensure a meaningful Christian experience for the youth. Key elements of the position are described in more detail below.

QUALIFICATIONS

- Training and/or knowledge of the dynamics of working with youth groups in a church setting.
- The ability to communicate well with others.
- Enjoyment in relating to people of all ages and the ability to infuse the youth programs with enthusiasm about the Christian faith.
- A desire to help children and youth grow in their Christian faith.
- The ability to speak English fluently.
- A professing Christian who has some understanding of the Presbyterian faith.

<u>KEY ELEMENTS OF POSITION</u>	<u>DESCRIPTION</u>
<p>Establish Relationships with Church Youth</p>	<p>Establish relationships with all middle/high school youth so that they view you as someone to talk to about life's issues.</p> <p>Seek opportunities to interact with the youth through phone calls, e-mail, internet, socializing with youth during fellowship following Sunday Services, attending school plays, sports activities, etc.</p> <p>Attend MHPC Worship Service and/or Sunday school at least two times a month.</p>
<p>Provide Spiritual Leadership to Youth</p>	<p>Be a source of pastoral care. (Should counseling be advisable, a referral should be made to a qualified individual.)</p> <p>Be proactive in identifying and addressing potential problems within the youth groups. Deal with teen-related "crises" as they arise.</p> <p>Help youth to be excited about their faith.</p> <p>Provide youth with opportunities to exercise leadership.</p>
<p>Plan/Lead Youth Program</p>	<p>Plan and lead all aspects of youth program. Program should include Bible study, service projects, mission trip, monthly activities, annual retreat, and two (2) youth led worship services. (Descriptions of current program components are listed below.)</p> <p>Plan activities that are exciting and creative; activities that make the youth feel like being part of a church youth group is "cool".</p> <p>Stimulate interest in upcoming programs.</p> <p>Work with Ministry of Nurture and Spiritual Growth to evaluate our current youth program as to its effectiveness in meeting our goals and objectives.</p> <p>When available, attend Presbytery youth events when</p>

	church youth attend.
Other Administrative Duties	<p>Meet monthly with the Ministry of Nurture and Spiritual Growth and/or provide a written report to the Ministry on youth activities.</p> <p>Communicate with adult sponsors regarding upcoming youth events. (Adult sponsors provide administrative support to the MHPC youth groups)</p> <p>Ensure meeting dates are recorded on the church calendar.</p> <p>Write an article for church's monthly newsletter.</p> <p>Order supplies needed for program.</p> <p>Keep abreast of, and share with adult sponsors, youth activities at the Presbytery level and resources available for youth work.</p>

HOURS AND COMPENSATION

A typical week for someone in the Director of Youth Ministries position might be as follows:

- 4 hours - establishing relationships
- 3 hours - administration, support, and communication
- 3 hours - spiritual leadership

TOTAL: 10 hours

(Obviously some weeks and some times during the year will involve more or less work than other periods.)

Compensation is calculated roughly as follows:

- 42 weeks of service
- 10 hours a week @ 15.00 per hour = \$6000 annually, 1/12th or 1/10th paid monthly at the preference of the employee

CURRENT MHPC YOUTH PROGRAMS (These programs can be changed to suit needs of Director and youth.)

SUNDAY NIGHT LIVE! (SNL): SNL is held one Sunday night per month from September through May, 6:30-8:30PM in the church Fellowship Hall. Middle and High School youth are encouraged to attend. It is an opportunity for the youth to learn more about one another, the church, and their faith. It is also an opportunity for them to share in bible study, mission activities, and recreation. A typical SNL schedule is as follows:

6:30-7:15PM Opening – announcements, energizers, games

7:15-7:45PM Learning Activities/projects/small group discussion time

7:45-8:15PM Worship/Devotions/Youth sharing what they have learned/ discussed

8:15-8:30PM Snack

SEPARATE BIBLE STUDY MEETINGS FOR MIDDLE SCHOOL AND HIGH SCHOOL YOUTH: Middle School Bible Study group and High School Bible Study group currently meet once a month (Sunday evenings from 6:30pm to 8:30pm) at a MS/HS youth's home. These meetings contain more intense bible study. Typical Bible Study Meeting is as follows:

6:30-7:00pm Get settled into host home, socialize.

7:00-7:45pm Bible lesson

7:45-8:30pm Games, snacks and socialize

ANNUAL YOUTH RETREAT: Middle/High school youth with parent chaperones spend a weekend at a retreat center.

ANNUAL MISSION TRIP: Week-long mission trip with high school youth and parent chaperones.